

Maria Liopyri

Credit Operations Officer

A responsible and sincere figure that is productive in challenging circumstances & strongly communicative, with more than four years experience in the business development processes, seeking a bank-based in financial systems role with opportunities for continued professional development.



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27/06/1996

<https://www.linkedin.com/in/maria-liopyri/>

SKILLS

1. Computer skills (Windows environment) & excellent knowledge of MS Office (Word, Excel, PowerPoint).
2. Written & oral communication skills
3. Discretion and confidentiality
4. Disciplined and rational risk-taking
5. Teamwork
6. Ability to prioritize and schedule tasks

EDUCATION

Athens University of Economics and Business

BSc in Business Administration & Management

09/2014-06/2019

- Major: Business Administration
- Indicative courses: Business Policy & Strategy, Operations Research, Economics.
- Indicative Project: Created Business Plan in subject: Business Plans and Feasibility Studies.

LANGUAGES

English ○○○○○○ (Excellent)

Greek ○○○○○○ (Mother Tongue)

CERTIFICATES

Fundamentals of Digital Marketing

Google Digital Unlocked: The fundamentals of digital marketing

Investment Banking Courses

02/2022-Present. Online courses by Udemy.com

VOLUNTEERING

- Cooking in the social kitchen "The other man" for the support of fire victims in Evia in the summer of 2021
- Athens Marathon 2019, 2021 | TEDx 2016, 2017, 2018

WORK EXPERIENCE

Credit Operations Officer

Andrikopoulos Nikolaos & Associates Law Firm

Assignment & Management of Alpha Bank Real Estate

Audit Orders

02/2019-10/2021

- Assessing and processing financial statements and investment plans of large businesses and groups
- Collaborating with the Divisions, the Branch Network and the Group Companies for the implementation of the decisions made by the Credit Committees of the Bank, as well as the financial departments for the collection of financial data.
- Team leader, recruiter, trainer of new financial team members in Eurobank, Piraeus, PQH & NBG projects.

Contact: Doudoumis Panagiotis +306974908921(back office manager)

Sales Representative

DELTA GROUP Marketing & Advertising

10/2018-02/2019

- Salesperson of Protergia Energy Ltd (door-to-door sales)
- Customer Relationship Management (CRM)
- Development and mentoring program

Marketing and Sales Trainee Product/ Brand Management Rx, GRC PH Critical Diseases & Established Po

GlaxoSmithKline – Internship

03/2018-06/2018

- Responsible for achieving monthly, quarterly and annual market share, sales, profit, availability and visibility targets of ViiV/hiv portfolio
- Responsible for the effective setting of the promotional materials (posters, leaflets etc.) in stores and counting their effectiveness.
- Medical visitor in Hiv/Aids portfolio.

Sales Promotion – Event Planning & Organizing

Sbokou Planning, DePlanV, FSD, HeadtoToe, Rise Events, Get Social, Amuse, Mindtrap, Socialize, SPC, New Advert, Creace.

10/2014-Present

- jnr. Product Manager Dior @Cruise 2022
- Excellent customer service skills and interpersonal skills to effectively communicate with all business contacts.
- Collaborate with Marketing & Sales Director to integrate sales activities and client requirements.