

Maya Vardakosta

6, Iolis Street, Maroussi, Athens
+30 693 257 82 33, mevardakosta@gmail.com

PROFILE & COMPETENCIES	
<ul style="list-style-type: none">• Work experience in Marketing• Excel super user	<ul style="list-style-type: none">• Strong communicator• Responsible and organized
EDUCATION	
Athens University of Economics & Business (AUEB) , Athens, 10/2020-03/2022 MSc in International Negotiations	
Alba Graduate Business School, The American College of Greece , Athens, 09/2018-09/2019 MSc in International Business and Management	
Athens University of Economics & Business (AUEB) , Athens, 10/2013-10/2017 BSc in Business Administration Specialization in Accounting and Financial Management	
PROFESSIONAL EXPERIENCE	
Blueground Co , Athens, 09/2021-12/2021 Channel Marketing Associate, Channel Marketing Department <ul style="list-style-type: none">• Managed furnished apartments' advertisements across multiple channels	
ELAIS-Unilever Hellas S.A. , Athens, 01/2020-07/2020 Visibility Champion Assistant, 6-Month Fixed-Term Contract, Foods & Refreshment Department <ul style="list-style-type: none">• Created Market Analysis reports• Communicated with suppliers for trade activation purposes	
Mytilineos S.A. , Athens, 07/2019-10/2019 IR Administrator, 3-Month Fixed-Term Contract, Investor Relations Department <ul style="list-style-type: none">• Prepared reports & co-authored manuals	
Nea Odos S.A. , Athens, 04/2019-07/2019 Internship, Public Relations & Marketing Department <ul style="list-style-type: none">• Media Monitoring• Collected data for the Annual Corporate Social Responsibility Report	
Amnesty International Greece , Athens, 01/2018-04/2018 Internship, Marketing and Communications Department <ul style="list-style-type: none">• Oversaw the e-shop and the merchandise	
Horse Races S.A. (OPAP Group) , Athens, 07/2017-09/2017 Internship, Project Management Office <ul style="list-style-type: none">• Co-created a database in Excel & prepared project time-plan	
PROFESSIONAL DEVELOPMENT	
Awards 1 st Place in 2018 National Literary Competition, Vyronas Municipality	
SKILLS	
Languages: English: Proficiency; French: Advanced Computer skills: Microsoft Office	
MEMBERSHIPS / VOLUNTEER WORK	
<ul style="list-style-type: none">• Member of Mercury Negotiation Academy• Contributing Columnist (www.epixeiro.gr, 02/2019-04/2019)	
OTHER INFORMATION	
Nationality: Greek; Date of birth: August 4, 1995; Interests: Creative Writing, Cinema, Krav Maga	